



Office of Financial Aid Services

183 Strand Union
P.O. Box 174160
Bozeman, MT 59717-4160
www.montana.edu/wwwfa

Tel (406) 994-2845
Fax (406) 994-6962

Student Name: _____ MSU ID: _____

Permanent Address: _____

Email address: _____ Phone Number: _____

2018-19 Verification of High School Completion

The Office of Financial Aid Services is required to verify your high school completion. Please provide **one** of the following documents to indicate your high school completion status when you begin college in 2018–2019:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
- A student who is unable to obtain the documentation listed above must contact the Office of Financial Aid Services.

Next page - you must complete and submit page 2.



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Student Name: _____ MSU ID: _____

**2018-19 Identity and Statement of Educational Purpose
(To Be Signed at the Office of Financial Aid Services)**

You, the student, must appear in person at Montana State University-Bozeman Office of Financial Aid Services (OFAS) to verify your identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. OFAS will maintain a copy of your photo ID that is annotated by OFAS with the date it was received and reviewed, and the name of the official authorized to receive and review your ID.

In addition, the student must sign, in the presence of an OFAS staff, the Statement of Education Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)
Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Montana State University – Bozeman for 2018-19.

Student's Signature _____ Date _____

Signed in front of: Copy of ID annotated and reviewed by:

Financial Aid Staff Printed Name: _____ Initials: _____ Date: _____

**2018-19 Identity and Statement of Educational Purpose
(To Be Signed With Notary)**

If you, the student, are unable to appear in person at Montana State University-Bozeman Office of Financial Aid Services (OFAS) to verify your identity, you must submit **both** of the following:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided above.

Notary's Certificate of Acknowledgement

State of _____
City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to
(Printed name of signer)
me on basis of satisfactory evidence of Identification _____ to be
(Type of government-issued photo ID provided)
the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)
My commission expires on _____
(Date)